

OWC Executive Committee Minutes

August 25, 2020

In attendance: Jean Chastang, Deborah Powers, Elizabeth Tooley, Linda Caroon, Jennifer Walsh, Frankie Savage, Sharon Morgan, Ann Stackhouse, Linda Parker, and Katherine Reardon.

The meeting was called to order at 10:10 am - A quorum was present.

Minutes of the last meeting were read, approved and posted.

Clubhouse Renovations

Deborah Powers reported that the bathroom renovations cost \$9,053 (which is over what was budgeted) due to Covid 19 complications and unsatisfactory work done by a contractor. The contractor was paid for the work he completed, but not for what he did not complete. A second party was called in and completed the project. Paul Delamar, attorney, was consulted as to the legality of the club's actions. He approved that what was done was both appropriate and legal. Because of the incident new locks were installed for the clubhouse and storage shed. Additionally, the cement floors were painted with 6 coats of special floor paint, twenty tables and fifty chairs were professionally sanitized. New additions to the clubhouse include a painting and a quail made from a gourd that are works of Marlene Miller. There are also paintings in the newly renovated bathrooms donated by other members of the club. The donations will be labeled with the name of the party who donated them.

Correspondence

Jean Chastang reported the receipt of thank you notes acknowledging the money dedicated to the scholarship fund in the name of several members who are now deceased. A letter from the Caswell Center in Kingston asking for cash donations was received. The EC had previously decided that donations will be limited to groups or individuals within Pamlico County.

Financial report

Elizabeth Tooley reported that there is in excess of \$18,000 in our accounts at the present time (refer to her written report previously submitted). With basically no income we must be careful with any and all expenditures until the pandemic allows us to function in a way to do fundraising. Clubhouse operating expenses are approximately \$800 to \$1200 a month. There was one wedding in August and one scheduled in September which will provide some income. The biggest expenses that are upcoming are Directors and Officers insurance in September and Wind and Hail and Liability insurance in January. D&O insurance will be about \$500 and Wind and Hail and Liability was around \$5,000 last year. That could go up but we won't know until January. In addition to the balance in the checking account, there is presently approximately \$8,000 in savings and \$7,400 in a CD that will mature in December. There is a Cemetery CD at First Citizens Bank that matures on September 4th in the amount of \$20,564.84. With interest rates so low right now, it is recommended that the CD be closed and the money transferred to the Cemetery savings account until such time as a better investment can be found.

Motion: Linda Parker made a motion that funds from the cemetery CD that matures on September 4, 2020 be moved to the club savings account and in the future all CDs will follow the same procedure until interest rates on CDs improve. Seconded by Ann Stackhouse .

Motion passed with a unanimous vote

Elizabeth requested that all chairwomen of the club work on a budget to be submitted by the end of September in accordance with club guidelines.

Chairwoman's reports

Arts and Education -

Home Life -

Garden Club - Linda Parker

The garden club will probably not have a Christmas Dinner this year.

No meeting in September

Hope to be able to decorate the Christmas trees at the post office and town hall

Possibly a tree for the clubhouse depending on the Covid 19 status in Pamlico County

Ladies of the Neuse - Katherine Reardon

No meeting in September

Spooktaacular has been cancelled.

Mini-grants will not be awarded to teachers for this school year. They will resume next year

depending on the status of our teachers who are presently swamped with adjustments to their schedules due to Covid 19.

An email message to the LON membership produced fundraising ideas including a silent auction to be held at the clubhouse by invitation only offering exceptionally nice items donated from members who have been working on closets and otherwise downsizing during our Covid 19 social isolation PLUS the idea of a yard sale type event with the same purpose

Deborah mentioned that there is also a possibility of doing an online auction. (See new business)

Unfinished business

Elizabeth reminded the board members that the Oriental Woman's Club is registered for funding through the Amazon Smile program. General members should be reminded of the program and encouraged to participate. The amounts we have received thus far have been very small, but could become meaningful if all members participated.

Scholarship Fund

With the present Covid 19 school adjustments that have been made and the lack of the club to do any fund raising no scholarships will be offered this 2020 - 2021 school year.

Motion

Jean Chastang made a motion that no Oriental Woman's Club Scholarships be offered to high school students at Pamlico County High School for this year only due to complications of the Covid 19 virus pandemic.

Seconded by Linda Parker

Motion Passed unanimously

New Business

Deborah is aware of an online auction website that facilitates the sale of items on line. People go to the site, see the items, see what bids have been made and make a bid of their own. Money is exchanged through a PayPal account which is apparently easy to set up. Awarding the items is then arranged between the seller (the Club) and the buyer.

September membership drive. The North Carolina Covid 19 social distancing guidelines will be revised on September 11, 2020. It does not look promising as numbers of new cases are up across the state.

General Meeting for September was cancelled.

Nominating Chairman

Carol Huckle had planned to chair the committee, but needs to resign. The chair must be from the EC. Linda Parker will become chair. Jennifer Walsh will serve on the committee and it was decided that the two of them could handle job. Elizabeth Tooley has accepted the office of Treasurer and Deborah Powers has accepted the office of President

An email will be sent to the general club membership requesting volunteers. If that does not provide for the two remaining officer positions to be filled, follow-up contacts will be made.

Meeting adjourned 11:37 pm.

Submitted by
Katherine Reardon

Read and approved by Elizabeth Tooley, Deborah Powers and Jean Chastang